



# SIL International Mainland Southeast Asia Group สถาบันภาษาศาสตร์ SIL

## RECRUITMENT ANNOUNCEMENT

**Job Title ตำแหน่งที่รับ:** Analytics & Information Management Lead, based in Chiang Mai office.

**Duration ระยะเวลาในการจ้างงาน:** Three month trial period, followed by one year contract if the trial period is passed successfully (with possibility of extension)

### Background เกี่ยวกับ SIL

SIL is a global, faith-based, not-for-profit organization that works with over 1,600 local communities around the world to develop language solutions that expand their possibilities for a better life. Our work is fueled by a desire to see people flourish in community using the languages they value most. Regionally, SIL brings together more than 220 staff from 20 countries working alongside hundreds more partners and volunteers from local communities. Inspired by God's love, we advocate for, build capacity among, and work with local communities to apply language expertise that advances meaningful development, education, and engagement with Scripture.

**Responsibilities (ความรับผิดชอบต่อนหน้าที่):** Note that responsibilities on final work contract are defined in terms of SIL proprietary software, the list below is generalised for the this posting.

- Build and maintain regular contact with local and Global teams. Understand & support what the user community needs.
- Monitor changes to data in SIL databases each month, identify and verify changes are as intended where necessary with teams.
- Review database dashboards prior to release, identify that changes are consistent with expectations & consult with teams that provided the data if relevant. Develop with teams their own commentary on data.
- Assist local and Global leadership as requested to deliver analysis or support relation information systems initiatives.
- With the assistance of SIL technical resources, develop trainer-level competence in SIL software. Monitor & contribute to update plans for developers.
- Become fluent in SIL's strategic plan and provide analysis of data in terms of this plan. So far as possible, become the "go to" person for SIL shared information provision and analysis to local teams.
- Fully participate in the spiritual formation and work priority setting, progress monitoring & evaluation. Maintain supportive relationships with team members.

### Qualifications (คุณสมบัติในการสมัคร):

- Fully committed to SIL's vision, mission and faith-based values
- Thai National
- University degree, Bachelor or Master
- Have experience and/or aptitude in cross-cultural working
- Have at least five years of relevant work experience including analytical expertise
- Able to work and thrive in a virtual team
- Ability to travel locally and internationally for meetings periodically
- Fluent in English and Thai with strong written and verbal communication
- Computer proficient, especially data manipulation and analysis.
  - Strong capability using spreadsheets and databases preferred
  - We will provide training for SIL proprietary software
- Good interpersonal and communication skills.
- Positive attitude and service minded. Have a desire to learn.

### Benefits:

- Salary 23,000 to 28,000 per month
- Employee provident fund

### How to apply วิธีการสมัคร (สำคัญ)

Interested candidates can submit their application via email to [hr-th\\_msea@sil.org](mailto:hr-th_msea@sil.org) and [operations\\_msea@sil.org](mailto:operations_msea@sil.org) by 25 May 2024. Their application should include a cover letter, a resume, educational qualification, and a copy of their national ID card. Short listed candidates will be asked to provide additional information such as a copy of disability card, housing registration, etc. and a list of three people to recommend them for the position. \*\*\*Only short-listed candidates will be contacted.

Contact: Alit Yuenyongtham and Daniel Tehan

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